

**THE MEGHALAYA STATE AGRICULTURAL MARKETING BOARD
CLEVE COLONY, SHILLONG – 793 003**

e-mail: ambmg-meg@nic.in

No.MSAMB/ESTT/IML/2025-26/

Dated: Shillong 9th July 2025

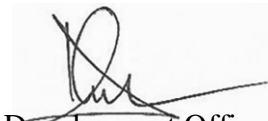
REQUEST FOR QUOTATION

Sealed Tenders are invited in prescribed form obtainable from the office of the undersigned during office hours on cash payment of ₹ 200/- (Rupees Two Hundred) only for the following:

- **Name of Work :** NEC funded project “Up-Scaling the Cultivation, Post-Harvest Management and Processing of Lakadong Turmeric under Lakadong Mission”
- **Location:** Laskein and Thadlaskein Block, West Jaintia Hills District, Meghalaya

Last date for submission of Tender Form: *On or before 5th August 2025 by 2:00 PM*

Detailed List of Items Terms and Condition is available at <https://megamb.gov.in>



Agriculture Development Officer (Mkt.)
Meghalaya State Agricultural
Marketing Board, Shillong &
Assistant Director of Horticulture
Department of Agriculture and Farmers' Welfare
Govt. of Meghalaya

THE MEGHALAYA STATE AGRICULTURAL MARKETING BOARD
CLEVE COLONY, SHILLONG – 793 003
e-mail: ambmg-meg@nic.in

Tender Document

For Supply of items and machineries under the NEC funded project “Up-Scaling the Cultivation, Post-Harvest Management and Processing of Lakadong Turmeric under Lakadong Mission”.

(Cost of Tender: Rs. 200/-)

No.MSAMB/ESTT/IML/2025-26/408

Dated: Shillong 9th July 2025

RFQ Issue 9th July 2025

Last Date of Submission of Tender 5th August 2025

The Meghalaya State Agricultural Marketing Board, Shillong invites quotations for supply of items and machineries for **NEC funded project “Up-Scaling the Cultivation, Post-Harvest Management and Processing of Lakadong Turmeric under Lakadong Mission”** from interested firms/suppliers in two bids i.e., **Technical bid and Financial bid**. The sealed bidding documents should be delivered in the office of The Meghalaya State Agricultural Marketing Board **on or before 2:00 P.M of 5th August 2025**. The Technical and Financial bids must be sealed in separate envelopes clearly marking “**Technical Bid in Envelop – 1 and Financial Bid in Envelop – 2**”. Both these 2 (two) envelopes must be placed in a **third envelop** superscribing “**Quotation for Supply of items and machineries for NEC funded project “Up-Scaling the Cultivation, Post-Harvest Management and Processing of Lakadong Turmeric under Lakadong Mission”**” duly sealed and addressed to :

The Agriculture Development Officer (Marketing), The Meghalaya State Agricultural Marketing Board, Cleve Colony, Shillong, Meghalaya - 793003.

The address of the firms submitting the quotation and the officer to whom the quotation is addressed must appear distinctly on the sealed cover of the third envelop as under :

QUOTATION FOR THE SUPPLY of equipments and machineries under the NEC funded project “Up-Scaling the Cultivation, Post-Harvest Management and Processing of Lakadong Turmeric under Lakadong Mission”.

To,

Agriculture Development Officer (Mkt.)
Meghalaya State Agricultural Marketing Board, Shillong &
Assistant Director of Horticulture
Department of Agriculture and Farmers' Welfare
Government of Meghalaya
Meghalaya, Shillong - 793003

From: M/s_____

Address :_____

Contact No:_____

Email :_____

The Technical Bids will be opened on the **5th August 2025 at 4.00 PM** in the Seminar room of the Meghalaya State Agricultural Marketing Board, Shillong. The Financial bids of only those bidders who qualify under technical bid will be opened in the presence / absence of representative of the firms.

The terms & conditions are as follows:

Terms and Conditions:

1. Interested bidders who wish to participate in the RFQ shall pay Rs. 200/- (Rupees Two Hundred) only as Tender fee in cash and obtain the Tender document from the office of The Managing Director, Meghalaya State Agricultural Marketing Board, Room No. 311 during office hours except holidays. Receipt issued should be attached along with the tender paper. The Bidder may quote in whole or in part of the specified items.
2. Indian Postal Order (IPO) of Rs. 200/- (Rupees Two Hundred) only needs to be affixed in the tender document.
3. The tenderer/bidder may be a proprietary firm, Partnership firm/authorized dealer/distributor/supplier engaged in marketing of the items.

4. Tenderers should submit their offer in 2 (two) parts – Technical Bid & Financial Bid. Technical bid should have complete specifications of the items and financial bid should have only prices rates.
5. The Technical and Financial bids must be sealed in separate envelopes clearly mark “**Technical Bid in Envelop – 1** and **Financial Bid in Envelop – 2**. Both these 2 (two) envelopes must be placed in a third **Envelop- 3** superscribing “**Quotation for supply of equipments and machineries under the NEC funded project “Up-Scaling the Cultivation, Post-Harvest Management and Processing of Lakadong Turmeric under Lakadong Mission”** duly sealed and addressed to **The Agriculture Development Officer (Marketing)**, Meghalaya State Agricultural Marketing Board, **Cleve Colony, Meghalaya, Shillong - 793003**.
6. Tenderer should not have been blacklisted by the Department/Ministry of the Government of India or State Government/PSUs (self-declaration certificate as per Annexure IV to be given).
7. Dealership certificate from the manufacturer/ principal authorized dealer must be submitted along with the technical bid.
8. The undersigned reserves complete detail specification of the items/ equipment tenderers should furnish complete detail specification with descriptive literature which should match specifications, reserved with the undersigned.
9. Tenderers with matched & satisfied specifications of all equipment/ items only will be accepted and their financial bid will be opened. Tenders with unsatisfied and unmatched specifications will be liable to be rejected & cancelled and their financial bid will not be opened.
10. (a) The Complete quotation should be dropped during office hours in the “**TENDER BOX**” to be kept at the Meghalaya State Agricultural Marketing Board, **Room No-311** for the purpose on or before 5th August 2025 by 2.00PM and will be opened on the same day at 4.00 PM in the presence of the bidder or their authorized representative or without them.

(b) Late and delayed proposals will not be considered. In case any unscheduled holiday occurs on prescribed closing/opening date, the next working day shall be the prescribed date of closing/opening. No separate intimation will be given for this.
11. EMD of **Rs. 2,21,454/- (Rupees Two Lakh Twenty One Thousand Four Hundred Fifty Four)** only, in the form of demand draft from any Nationalized /Scheduled Bank pledged in favour of The Managing Director, Meghalaya State Agricultural Marketing Board, Shillong, Meghalaya, should be submitted along with the Quotation. Tender without EMD will be rejected.
13. **Return of EMD for successful BIDDER:** EMD will be returned within 30 (Thirty) days from the date of signing of agreement with the department.
14. **Return of EMD for unsuccessful BIDDER:** EMD will be returned within 15 (Fifteen) days from the date of placing the purchase order to the winning BIDDER.

15. A security@ **8%** of the bill value should be submitted by the successful bidder in the form of demand draft from any Nationalized Bank /Schedule Bank to be kept as performance security for a period of 90 (Ninety) days from the date of final payment.
16. The **Meghalaya State Agricultural Marketing Board** shall award the contract to the technically qualified eligible BIDDER whose bid has been evaluated and the comparative statement approved by the Tender Committee/Purchase Board.
17. Provided that the Bid is substantially responsive, the purchaser shall correct arithmetical errors on the following basis:
 - (a) *If there is discrepancy between words and figures the amount in words shall prevail unless the amount expressed in words is related to an arithmetic error in which case the amount in figures shall prevail.*
 - (b) *Bidder is to accept the correction of arithmetic errors, failure to comply with shall result in the rejection of the Bid.*
18. The quotations should be submitted in the letter head of the firm/ supplier & all documents submitted must be signed and complete in all respect. Incomplete and unsigned offer will not be accepted. The quotations are liable to be rejected if the fore going conditions are not complied with.
19. The acceptance of the bids will rest solely with the Tender Committee/ Purchase Board who in the interest of the Managing Director is not bound to accept the lowest proposal and reserve the right to reject or partially accept any or all the quotations received without assigning any reasons. The financial evaluation will be done for each item separately.
20. The items quoted must have a minimum warranty/guarantee period of 2 (Two) years from the date of installation, delivery and commissioning. The successful tenderer shall be fully responsible for the manufacturing warranty in respect of design, quality and workmanship of the items/ equipment's accessories, etc.
21. The Firm/supplier shall not assign or sublet the supply or any part of it to any other person or party. The tender is not transferable.
22. Manual of instruction & maintenance should be supplied free of cost wherever applicable.
23. The successful tenderer will be entirely responsible for quality supplied of the items quoted. The supplier should replace the rejected /damaged items within 10 (Ten) days from the day of complaint failing which, penalty or the security amount will be forfeited or the contract will be cancelled/terminated.
24. All the items ordered shall be installed, delivered or commissioned within 60 (sixty) days from the date of issuing of purchase order. All aspects of the safe delivery, installation and commissioning shall be exclusively responsibility of the supplier.
25. If the supplier fails to deliver, install, or commission the goods on or before the stipulated date the contract will be cancelled.

26. Default is said to have occur:
- (i) If the suppliers fail to deliver any or all of the services within the time period (s) specified in the purchase order or any extension thereof granted.
 - (ii) If the supplier fails to perform any other obligation (s).
 - (iii) If the supplier in either of the above circumstances, does not take remedial steps within a period of 30 (thirty) days after receipt of the default notice from **Agriculture Development Officer (Marketing)** or take longer period in spite of what The **Agriculture Development Officer (Marketing)** may authorized in writing. The **Agriculture Development Officer (Marketing)** may terminate the contract/purchase order in whole or in part. In addition to above, may at its discretion also take the following action: The Managing Director may procure, upon such term and in such manner, as it deems appropriate, good similar to the undelivered items/products and the defaulting supplier shall be liable to compensate the **Agriculture Development Officer (Marketing)**, Meghalaya State Agricultural Marketing Board, Shillong for any extra expenditure involved towards goods and services.
27. All domestic disputes are subject to Shillong jurisdiction only.
28. In addition to the above terms & conditions the following terms & conditions also applies for the supply of boiler & its accessories.
- a. Experience certificate relating to supplying of such items must be furnished along with the quotation.
 - b. Delivery should be made within 3 (three) months from the date of official order.
 - c. The successful firm/supplier must agree to supply the materials according to demand.
 - d. The Bidder shall submit a signed agreement with the Agriculture Development Officer (Marketing) within the agreed terms and conditions as per **Annexure- VI**, failing to comply with, will result in cancellation of the contract. Up-to date Professional Tax, Income Tax Return, GST returns, Pan Card/ GST Registration, Trading License (in case of non-tribal), Financial Stability Certificate, non-blacklisted self-declaration, should be enclosed.

Composition of the Tender:

The tender should consist of the following:

- I. Technical Bid
- II. Financial Bid

Preparation and submission of Tender/Quotation:

The Quotation /tender should be submitted in two parts. i.e., Technical Bid and Financial Bid.

The Technical bid and Financial bid must be sealed in separate envelopes clearly marking “**Technical Bid in Envelop – 1** and **Financial Bid in Envelop – 2**. Both these 2 (two) envelopes

must be placed in a bigger **Envelop- 3** superscribing “**Quotation for supply of equipments and machineries under the NEC funded project “Up-Scaling the Cultivation, Post-Harvest Management and Processing of Lakadong Turmeric under Lakadong Mission”.**” duly sealed and addressed to **The Agriculture Development Officer (Marketing) Meghalaya State Agricultural Marketing Board, Cleve Colony, Meghalaya, Shillong - 793003.**

- All the sealed envelopes should clearly indicate the name and address of the bidder.
- All the bids in sealed format only are accepted.

I. Technical bid in Envelop No. 1 should contain the following documents in a cover letter as per Annexure –I:

To qualify in the Technical Bid the firm/bidder should have the minimum eligibility criteria as listed below and the bidder in this regard must submit the following documents:

- Duly filled format of Technical Bid as per **Annexure- II**
- Dealership Certificate: Dealership certificate (in case of dealers/suppliers)
- Copy of latest GST returns.
- Copy of the PAN Card/ GST registration.
- In case of Non-Tribal, copy of the Trading License issued by the Autonomous District Councils of the State (namely, Khasi Hills Autonomous District Council, Jaintia Hills Autonomous District Council and Garo Hills Autonomous District Council) & ST/SC Certificate in case of Schedule Tribe / Schedule Caste dealer/supplier.
- Financial Stability Certificate from any Recognized bank / 1st Class Magistrate.
- Up to date Professional Tax Certificate issued by the District Council.
- Standard technical literature on the offered products.
- The list (names and description) of the items the firm wishes to supply from the items as per **Annexure- III** specified in the quotation.
- Declaration by the bidder that he/she has not been blacklisted by the Dept./ Ministries of the Govt. of India/State Govt./ PSUs – **Annexure- IV.**
- EMD of **Rs. 2,21,454/- (Rupees Two Lakh Twenty One Thousand Four Hundred Fifty Four)** only in the form of demand draft from any Nationalized /Schedule Bank pledged in favour of **Meghalaya State Agricultural Marketing Board, Shillong.**
- Payment receipt as tender fee.
- Partnership deed, if applicable
- Details of other organizations where similar items have been supplied (copy of work orders to be attached)

- Up to date Income Tax Return for last 3years duly certified by CA.
- Indian Postal Order (IPO) of ₹ 200/- (Rupees Two hundred only)

II. Financial Bid in Envelop no. 2 shall contain:

Price Bid Form to be filled as per **Annexure - V**. Price must be quoted as per format specified failing which the tender shall be summarily rejected.

- Rates should be quoted for Items as per specification given in technical bid plus admissible taxes, F.O.R in Meghalaya.
- The quoted rates should be in figures and in words.
- Financial bid of only those suppliers who fulfilled the conditions as prescribed would be considered.



Agriculture Development Officer (Mkt.)
Meghalaya State Agricultural
Marketing Board, Shillong &
Assistant Director of Horticulture
Department of Agriculture and Farmers' Welfare
Govt. of Meghalaya

Annexure – I

Cover Letter **(To be put on the firm/ supplier's letter head)**

To

The Agriculture Development Officer (Marketing)
Meghalaya State Agricultural Marketing Board
Cleve Colony, Shillong, Meghalaya - 793003

**Subject : Quotation for supply of equipments and machineries for the NEC funded project
“Up-Scaling the Cultivation, Post-Harvest Management and Processing of
Lakadong Turmeric under Lakadong Mission”.**

No.MSAMB/ESTT/IML/2025-26/

Dated: Shillong_____2025

Sir,

I/We have the honor to submit the tender / quotation for supply of items and machineries for processing and packaging of turmeric for your kind consideration.

I/We submit the following documents for your consideration.

1. Dealership/ Agency certificate from the source /principal manufacturer is furnished for items sl. 1 to 10.
2. Copies of latest GST returns.
3. Copy of PAN/GST registration issued by competent authority.
4. Valid Trading License for Non-Tribal issued by the concerned Autonomous District Council. If a Non-Tribal intends to do business in the entire State, then such person /firm needs to enclose three Trading License obtained from all three ADCs covering their respective jurisdiction for supply of the machineries & laboratory equipment and ST/ SC Certificate in case of Schedule Tribe/ Schedule Caste dealer / supplier.
5. Financial Stability Certificate from any Recognized Bank / 1st Class Magistrate.
6. Up to date Professional Tax Certificate issued by the District Council.
7. Standard technical literature on the offered products.
8. The list (names and specification) of the items the firm wishes to supply from the items as per Annexure-III specified in the quotation.
9. Declaration by the bidder that he/she has not been blacklisted by the Dept./ Ministries of the govt. of India/State Govt./ PSUs – As per Annexure – IV
EMD in the form of demand draft in favour of **The Meghalaya State Agricultural Marketing Board, Cleve Colony, Meghalaya, Shillong amounting to Rs. 2,21,454/- (Rupees Two Lakh Twenty One Thousand Four Hundred Fifty Four) only**
10. Payment receipt as tender fee
11. Details of other organizations where similar items have been supplied (copy of work orders to be attached).
12. Up to date Income Tax Return.
13. Indian Postal Order (IPO) of ₹ 200/- (Rupees Two hundred only)
14. Financial bid quoted- Annexure - V and sealed in a separate envelope.

Enclo: As stated above

Affix Indian Postal Order (IPO) of Rs. 200/-

Yours faithfully
(Signature of the tenderer)

(in Block letters)
Full address:-
Contact No :-

Name :- _____
Email address:-

Annexure – II

Check List for Technical Bid

Sl. No.	Description of requirement	Enclosed	Enclosure No.
1.	Whether the firm is registered with proprietary firm, partnership firm, limited company, corporate body legally constituted engaged in manufacturing / marketing of machines / equipment and trading license of Meghalaya.	Yes/ No	
2.	Dealership/ Agency certificate from the principal manufacturer is furnished	Yes/ No	
3.	Copies of latest GST returns	Yes/ No	
4.	Copy of PAN/GST registration issued by competent authority	Yes/ No	
5.	Valid Trading License for Non-Tribal issued by the concerned Autonomous District Council. If a Non- Tribal intends to do business in the entire State, then such person /firm needs to enclose three Trading License obtained from all three ADCs covering their respective jurisdiction for supply of the machineries & laboratory equipment and ST/ SC Certificate in case of Schedule Tribe/ Schedule Caste dealer / supplier.	Yes/ No	
6.	Financial Stability Certificate from any Recognized Bank / 1 st Class Magistrate	Yes/ No	
7.	Up to date Professional Tax Certificate issued by District Council	Yes/ No	
8.	Standard technical literature on the offered products.	Yes/ No	
9.	The list (names and specification) of the items the firm wishes to supply from the items as per Annexure- II	Yes/ No	
10.	Declaration by the bidder that he/she has not been blacklisted by the Dept./Ministries of the govt. of India/State Govt./PSUs – As per Annexure – III.	Yes/ No	
11.	EMD in the form of demand draft in favour of The Meghalaya State Agricultural Marketing Board, Shillong amounting to Rs.2,21,454/- (Rupees Two Lakh Twenty One Thousand Four Hundred Fifty Four)	Yes/ No	
12.	Payment receipt as tender fee	Yes/ No	
13.	Partnership deed, if applicable	Yes/ No	
14.	Details of other organizations where similar items have been supplied (copy of work orders to be attached)	Yes/ No	
15.	Up to date Income tax return duly certified by CA.	Yes/ No	
16.	Indian Postal Order (IPO) ₹200/- (Rupees Two hundred on only)	Yes/ No	
17.	Financial bid quoted and sealed in a separate envelope	Yes/ No	

Declaration of the tenderer: -

I/We confirm that I/We have read and fully understood the terms and conditions of the tender contained herein and undertake myself/our self to abide by them. Certified that the above information is true and correct and if at any point of time the information is found to be incorrect my/our bid will be liable for rejection by The Agriculture Development Officer (Marketing) Meghalaya State Agricultural Marketing Board, Cleve Colony, Meghalaya, Shillong.

Place:**Date:**

(Signature of Tenderer with seal)

Name:**Office Address:**

Annexure- III**List of Items with Technical Specification**

#	Particulars	Units	Specifications
1	Turmeric slicer	6	100 -150 Kg/Hr Power required: 2 HP, 220 v Adjustable thickness of slices
2	Heat Pump Dryer 50-100kg/batch	15	Raw material loading: 50 -100 kgs Power supply: 1 ph. 230 v Connected power (kw): 3 kw Average running power: 2 kw Heating capacity: 6 kw Cooling capacity: 4.5 kw Dehumidification capacity: 6 l/h Hot air flow:7800 to 6400 m3/h Heat pump: ss202 No of trolley: 2 No of tray in each trolley: 10 Total tray area: 10 meter square Chamber temperature: 30-75°C
3	Hermetic bags		Capacity to hack: 50 kgs For dried ginger
4	Bag Stitching Machine	15	Brand: Revo Single stitching Cap: 5-8 nags/minutes Power: 375 w, single phase
5	Soil and water Testing Kit high end with advisory	15	7 Parameters Kit Display: 3-1/2 lcd display Power supply: 6 dry cells of 1.5v or 230 v It is used to check the pH, conductivity, TDS, salinity, turbidity, dissolved oxygen, turbidity
6	Solar Back up system	6	Power generated: 8 KW
7	Vibratory siever Machine	2	Body made up of mild steel Contact parts made up of stainless steel Dia: 24" Power required: 0.5 HP
8	Semi-automatic Packaging machine	2	For spice powder up to 15 pouches per minute. Packaging material polyester laminare. Vacuum packaging paste packing machine, coding machine (batch etc.)
9	Grinding machine	2	2 HP motor Fitted with international cool stones suitable for cool grinding

10	Wet grinder	2	For paste Cap: 5 ltr Power required: 1 HP
11	Cutter Mixer	2	Capacity: 7 ltr Power required: 2 HP
12	Heat Pump Dryer	2	Raw material loading: 20-60 kgs Power supply: 1 ph. 230 v Connected power (kw): 1.5 kw Average running power: 1 kw Heating capacity: 3.4 kw Cooling capacity: 2.4 kw Dehumidification capacity: 1.9 l/h Hot air flow: 6000 to 4800 m3/h Heat pump: ss202 No of trolley: 2 No of tray in each trolley: 8 Total tray area: 2.8 meter square Chamber temperature: 30-60°C
13	Digital weighing scales	2	Cap to weight: 100 kgs Platform size: 400x400 Power required: 100 w
14	Laptop (65W, single phase)	2	Screen size : 15.6 inches Hard disk size: 512 gb Ram memory installed size: 8 gb Operating system DOS Graphics card description integrated CPU speed 3.6 Ghz Hard disk description SSD screen Size: 15.6 inches
15	Inkjet Multipurpose colour printer (Cananon/Epson A3 size with scan 20W, single phase)	2	


 Agriculture Development Officer (Mkt.)
 Meghalaya State Agricultural
 Marketing Board, Shillong &
 Assistant Director of Horticulture
 Department of Agriculture and Farmers' Welfare
 Govt. of Meghalaya

Annexure -IV

NON-BLACKLISTED CERTIFICATE
(To be submitted in letter head of the firm)

I hereby declare that the above firm/supplier has never been blacklisted by any Central/State Government/Public Undertaking/Centre on any account.

I also declare that the firm/supplier will supply the item as per the specification given by Managing Director and also abide to all the terms & conditions stipulated in tender.

I also declare that the information given in the bid is true and correct in all aspects and in any case at a later date if it is found that any details provided are false and incorrect, any contract given to the concern firm/ supplier or participation may be summarily terminated at any stage, the firm/ supplier will be blacklisted, and **The Meghalaya State Agricultural Marketing Board** may impose any action as per NIT rules.

Date:

Name:

Place:

Business Address:

Signature of the Bidder:

Seal of the Bidder:

Annexure- V

Financial Bid

Sl. No.	Particulars	Total units	Rate per unit (Rs.)	Total annual maintenance cost (Rs.)	Total cost (Rs.)
1.	Turmeric slicer				
2.	Hermetic bags				
3.	Band sealer				
4.	Bag Stitching				
5.	Soil and water Testing				
6.	Vibratory sieve				
7.	Semi-automatic				
8.	Grinding machine				
9.	Wet grinder				
10.	Cutter Mixer				
11.	Heat Pump Dryer				
12.	Digital weighing				

Total cost quoted for supply of the items in Rs.:_____



Agriculture Development Officer (Mkt.)
Meghalaya State Agricultural
Marketing Board, Shillong &
Assistant Director of Horticulture
Department of Agriculture and Farmers' Welfare
Govt. of Meghalaya

Annexure-VI

ACCEPTANCE LETTER
(To be put on the firm/ supplier's letter head)

To

The Agriculture Development Officer (Marketing)
Meghalaya State Agricultural Marketing Board
Cleve Colony, Shillong, Meghalaya - 793003

ACCEPTANCE OF RFQ (No.MSAMB/ESTT/IML/2025-26/408 dt. 9th July 2025 For supply of equipment and machineries under NEC funded project “Up-Scaling the Cultivation, Post- Harvest Management and Processing of Lakadong Turmeric under Lakadong Mission

Sir/Madam,

1. I/We have carefully gone through the detailed request for quotation mentioned thereon and hereby certify that I/We have understood the entire terms and conditions of the tender documents.
2. I/We also declare that I/We have quoted my/our rate taking into consideration all taxes and transportation cost to be involved.
3. My/Our tender is offered taking due consideration of all the factors and if the same is accepted, I/We promise to abide by all stipulated conditions/ clauses contained in the tender document and supply/ execute the work to the satisfaction of the Department.
4. I/We also hereby declare that the signature in all the pages of the tender documents have been signed by Me/Us.
5. I/We certified that all the information provided is true and correct and if at any point of time the information is found to be incorrect My/Our bid will be liable for rejection by Managing Director.
6. That I/we declare that I/we have not paid and will not pay any bribe to any officer of the Department for awarding this approval at any stage during its execution or at the time of payment of bills and further if any officer of **The Meghalaya State Agricultural Marketing Board** as for bribe / gratification, I/we will immediately report it to the Appropriate Authority in **The Meghalaya State Agricultural Marketing Board**, Shillong.

Yours faithfully

(Tenderer Signature)
Name:-

**Agreement between Meghalaya State Agricultural Marketing Board, Cleve Colony, Shillong
and M/s ABC for performance of contract.**

This agreement is made on this day _____ of 2025 between M/s ABC carrying business at **XYZ** under the name **DCE** (herein called the Supplier which term should include its successor – in – interest) of the **ONE PART** AND The Agriculture Development Officer (Marketing), The Meghalaya State Agricultural Marketing Board (which shall include his successor and assign) of the **OTHER PART** to the following effect:

1. That I agree to deliver the equipment/items to The Agriculture Development Officer (Marketing) without any exception or reservation thereof.
2. That I agree to the Warranty/ Guarantee period as stated in the terms and conditions of the quotation.
3. That I agree that any disputes or differences shall be settled amicably. If no decision could be arrived at then the matter will be referred to the Higher Authority of the Department whose decision shall be binding and final.
4. This agreement will remain in force till the warranty/guarantee period is over.

IN WITNESS WHEREOF the parties hereto have executed these presents on the day, month and year first above – written.

Signed and Sealed by

Signature

Agriculture Development Officer (Mkt.)
Meghalaya State Agricultural
Marketing Board, Shillong &
Assistant Director of Horticulture
Department of Agriculture and Farmers' Welfare
Govt. of Meghalaya

**Signed and Sealed by
M/s ABC,
Supplier**

Signature: